

## Graduate Request to Apply Late for Graduation

This request form is for graduate students with a primary degree program in COAS who did not complete the online graduation application prior to the last day to apply for the current term.

See graduation application dates and other important University deadlines on the [Academic Calendar](#).

Form should be submitted via your FSU email account to [as-gradadvising@fsu.edu](mailto:as-gradadvising@fsu.edu) and copy the graduate coordinator for your department/program.

Name: \_\_\_\_\_

EMPLID: \_\_\_\_\_

FSU Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**Directions: Complete this form in its entirety.**

- Commencement is not graduation. Commencement occurs before final grades post for the semester. Participation in commencement does not guarantee graduation.
- **Late application approval does not guarantee Commencement participation or listing in Commencement programs.**
- Diplomas typically arrive 6-8 weeks after the semester ends.
- All holds and financial obligations must be resolved for you to receive the diploma.

Full name as you wish it to be printed on diploma: \_\_\_\_\_

Mailing address for diploma: \_\_\_\_\_  
Street City State Zip

**Do you plan to participate in the University Commencement or Hooding ceremony?  Yes  No**

*Participation in Commencement and Hooding ceremonies is overseen by the University Registrar's office. University Commencement is attended by undergraduate, Master's, and Specialist degree students. Doctoral students participate in the University Hooding ceremony separate from Commencement. Students added to the graduation list within two weeks prior to the scheduled ceremony date are not guaranteed participation ability. Questions about the Commencement ceremony should be sent to [graduation@fsu.edu](mailto:graduation@fsu.edu).*

**Degree Information** | Check the applicable degree below and complete program/major information, as appropriate.

Academic Department: \_\_\_\_\_

	<b>Degree Program</b>	<b>Major Information</b>
		Major: _____
<b>Master's Degree</b>	_____	Additional Major (if applicable): _____
		Certificate(s): _____

	<b>Degree Program</b>	<b>Major Information</b>
		Major: _____
<b>Doctoral Degree</b>	<b>Ph.D.</b>	Certificate(s): _____
		Dissertation Title: _____
		Major Professor(s): _____

By signing, I acknowledge that I understand the conditions set forth in this document. I understand I must meet all University, college, and major requirements and deadlines in full to complete and receive my degree.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By typing my name here, I am electronically signing this form.*