



FLORIDA STATE UNIVERSITY  
COLLEGE OF ARTS & SCIENCES

## Course Overload Permit Request

Use your FSU student email to submit the completed form to [as-advising@fsu.edu](mailto:as-advising@fsu.edu).

Student Name: \_\_\_\_\_

EMPLID: \_\_\_\_\_ FSU Email: \_\_\_\_\_@my.fsu.edu

I request permission to take \_\_\_\_ hours (no more than 21) during the \_\_\_\_\_ term.  
*Semester and Year*

*If requesting an overload for the summer term, please include the number of hours in which you wish to enroll in each summer session:*

Session A: \_\_\_\_

Session B: \_\_\_\_

Session C: \_\_\_\_

### Policies and Requirements:

- Students must be in good academic standing to be approved for a course overload.
- **Fall and Spring semesters:** Maximum load without an overload is 18 semester hours.
- **Summer semesters:** Maximum load without an overload is 9 hours for B or C sessions and 15 hours for any combination of sessions A, B, and C.
- No student may register for more than 21 hours per semester.

**By signing this form, I acknowledge the additional workload that may be associated with this request, and I understand that I am governed by University and College drop deadline restrictions after the seventh week of the term (prorated in Summer terms) as published in the University academic calendar.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*By typing my name here, I am electronically signing this form.*

Academic Dean's Office Approval: \_\_\_\_\_ Date: \_\_\_\_\_