

College of Arts and Sciences Residency Waiver Request

Name _____

FSU email _____@my.fsu.edu

Major _____

Number of hours currently enrolled at
FSU _____

Expected Graduation _____ 20 _____

Cell # _____

Total # of completed hours (including transfer) _____

Name of institution you plan to attend:

Local Address: _____

List of courses you want to take out of residency including semester hours. If courses are for your major, you need your major advisor to approve them. If your advisor has already approved these on a transient form, that is sufficient.

Indicate below the personal or financial hardship that taking your final 30 hours at FSU would impose.

Student Signature: _____ Date: _____

COLLEGE OF ARTS AND SCIENCES

GUIDELINES FOR PETITIONING FOR AN EMERGENCY EXCEPTION TO THE POLICY THAT REQUIRES EACH STUDENT TO EARN THE FINAL 30 CONSECUTIVE HOURS AT FLORIDA STATE UNIVERSITY

1. University regulations stipulate that a student must earn his/her final 30 consecutive semester hours at FSU in order to be awarded the baccalaureate degree.
2. Under unusual circumstances, a student may need to ask for an emergency exception to this residency requirement.
 - A. A request for an emergency exception for 6 or fewer hours of the 30-hours residency policy must be made in the Student Affairs office of the college of Arts & Sciences.
 - B. A petition for an emergency exception of 7 or more hours must first be submitted to the Academic Coordinator of the college for approval. If the petition is approved, it is then forwarded to the Office of Faculty Advancement who has final authority over such petitions
3. Please note that a petition will not be processed until you have completed a graduation check in the dean's office of Arts and Sciences. You should apply for a graduation check when you have earned 90 hours.
4. Please note that requesting to take a few hours at another institution, as a matter of personal or economic convenience, does not constitute as a valid reason for an exception.
5. Also note that delaying the completion of the college's language requirement or delaying the completion of a series of courses that must be taken in sequence are not valid reasons for finishing that sequence at another institution